

**King County Library System**  
**Request for Statement of Qualifications**  
**Architecture-Engineering Services**  
**New 10,000 sq ft Public Library in City of Newcastle, Washington**

**Submittal Date: September 7th, 2006**

**The King County Library System** requests that consultant teams present their statements of qualification to provide planning, programming, architectural and interior design and construction administrative services. KCLS has funding to design and build a new 10,000 square foot library and associated parking with landscaping. KCLS may seek a developer partner for a possible multi-use facility including consideration of housing, retail or office uses in addition to the library. The site is currently vacant land and is located to the southeast of the corner of Newcastle Way and S.E. 129<sup>th</sup> in the City of Newcastle.

Consulting fees will be based on the State of Washington Department of Administration Fee Schedule. Additional information about this project and other KCLS Capital Projects is available at the [kcls.org](http://kcls.org) web site.

**Submittal Requirements:** Include a statement of qualifications presenting work that the architectural-engineering team has completed for public client projects and for public-private partnerships within the last 5 years. Public presentation experience and work with citizen boards and officials should be highlighted in the submittal. In addition each submittal must include: (1) a brief letter of introduction; (2) an organizational chart and summary resumes of key personnel assigned to the project, including designations of the project architect-manager, Mechanical-Electrical engineers and all other proposed subconsultants with their roles briefly defined; (3) examples of projects of similar type, scale and complexity that the prime consultant was responsible for programming and designing. Limit the statement of qualifications and project examples to no more than 16 pages using both sides of the paper.

Submittals shall consist of six copies and may be mailed or hand delivered to  
King County Library System  
Facilities Development  
960 Newport Way NW  
Issaquah, WA 98027

The outside of the envelope must be marked "RFQ-Newcastle Library Due September 7<sup>th</sup>, 2006". Submittals must be received at the above address no later than **Thursday, September 7<sup>th</sup>, 2006, at 4:00 p.m.**

**Presubmittal Information Meeting** will be held at the King County Library System, Service Center Main Meeting Room from 10:30-11:30am on August 22, 2006. The Service Center is located at 960 Newport Way NW, Issaquah, Washington. A list of interested parties will be developed and updated as KCLS is notified from attendance at this meeting and by email notification.

**Selection Process:** Statements of Qualifications will be evaluated and a short list compiled for interviews during October, 2006. Submittals will be evaluated by representatives of the King County Library System. Finalists will be interviewed by representatives of the King County Library System and the Newcastle Community.

The King County Library System reserves the right to reject any and all responses and to waive irregularities and informalities in this selection process.

Questions should be addressed to Kathy Svajdlenka, King County Library System, 960 Newport Way NW, Issaquah, WA 98027; email [svajdlen@kcls.org](mailto:svajdlen@kcls.org) office number 425.369.3326, fax 425.369.3310. Questions will be responded to until September 5<sup>th</sup> 4pm to allow time for notification of all interested parties of any clarifications.

Dates of publication in the Seattle Daily Journal of Commerce:

**August 3, 2006**

**August 7, 2006**

**August 12, 2006**