

**King County Library System
Request for Qualifications
Architecture-Engineering Services
For Renovation & Expansion of**

**Fairwood Library
Submittal Due Date: April 26th, 2011**

The King County Library System requests the submittal of statement of qualifications for the following project:

Renovation of 15,000 sq ft and Expansion of up to 5,000 sq ft of the
Fairwood Library, 17009 140th Ave SE, Renton, WA 98058

Services required include demonstrated leadership and experience in Architectural and Engineering excellence with proven award winning buildings, interiors & site design examples; demonstrated effectiveness in obtaining permits in a timely and cost effective way and management of construction administration in coordination with a construction manager for the owner. Preference will be given to submittals showing experience and expertise designing facilities that are responsive to a suburban, education oriented community.

Pre Submittal Meeting: a non mandatory presubmittal information meeting is planned for April 19th, 2011, beginning at 1:00 pm-2:30pm. The meeting will be at the Fairwood Library meeting room located at 17009 140th Ave SE, Renton, WA . KCLS staff will be present to discuss the context and current knowledge of the project, answer questions, conduct a tour of the building and provide the opportunity for consultants to exchange contact information.

Submittal Requirements for Each Project: Include a statement of qualifications presenting work that the architectural-engineering team has completed for public client projects that are similar in scope and that have received recognition or awards.

Each submittal must include: (1) a brief letter of introduction; (2) an organizational chart and summary resumes of key personnel assigned to the project, including designations of the project manager, project architect, and all other professional services providers. (3) Examples of projects of similar type and scale that show the team approach to leadership and management; (4) Names and contact information of at least three references; and (5) please provide a description of the firm's affirmative efforts to provide equitable opportunities for persons of all backgrounds to participate in projects.

Please limit required materials to no more than 20 pages, single sided. Additional sheets for Photographs of projects should be limited to no more than 10 pages, single sided.

Submittals shall consist of six copies of the required materials and may be mailed or hand delivered to the address listed below. The outside of the envelope must be marked **RFQ-Fairwood Library Project** . Submittals must be received no later than **Tuesday, April 26th, 2011, at 4:00 p.m.** Based on the submitted qualifications, a list of finalists will be selected for interviews.

Selection Process: The submittals will be evaluated by KCLS Staff and a short list compiled for interviews. Finalists will be interviewed by a committee including representatives of King County Library System administration, KCLS Board Member and representatives of the local community

The King County Library System reserves the right to reject any and all responses and to waive irregularities and informalities in this selection process.

The Submittals and Questions should be addressed to

King County Library System

Attn: Kay Johnson,

960 Newport Way NW,

Issaquah, WA 98027;

email: kayjohn@kcls.org Phone number 425.369.3301

Dates of publication in the Seattle Daily Journal of Commerce:

April 5th, 2011

April 11th, 2011

April 18th, 2011