

## King County Library System

### Federal Way 320th Library Tukwila-Foster Library

#### Request for Qualifications Architecture-Engineering Services

**Submittal Date: August 12, 2010**

**The King County Library System** requests the submittal of statements of qualifications for **either or both** of the following projects:

Federal Way 320th Library: New Library totaling 15,000 sq ft including Site Development Work;  
Tukwila-Foster Library: New Library totaling 10,000 sq ft including Site Development Work

The current Federal Way 320th Library is located at 848 S. 320th, Federal Way, Washington. The KCLS Capital Plan calls for replacement of the building. The current site is owned by KCLS.

The City of Tukwila and KCLS have worked together to plan for a replacement of the current Foster Library. The new building will total approximately 10,000 sq ft and be located in the vicinity of International Boulevard and 144<sup>th</sup> SW. The City of Tukwila currently owns the property.

**BOTH Projects:** Services required include expertise and demonstrated experience in developing effective site selection criteria and evaluation in a public forum, Architectural Excellence with award winning building, interior & site planning, demonstrated effectiveness in obtaining permits in timely and cost effective way and management of construction administration in coordination with a construction manager for the owner.

**Submittal Requirements for Each Project:** Include a statement of qualifications presenting work that the architectural-engineering team has completed for public client projects that are similar in scope and that have received recognition or award. Public presentation experience and work with the public will be important criteria for selection. Each submittal must include: (1) a brief letter of introduction; (2) an organizational chart and summary resumes of key personnel assigned to the project, including designations of the project manager, project architect, and all other professional services providers. (3) Examples of projects of similar type and scale and in particular site selection tools and process management experience; (4) Names and contact information of references; and (5) please provide a description of the firm's affirmative efforts to provide equitable opportunities for persons of all backgrounds to participate in projects.

Please limit required materials to ten pages total. Additional sheets for Photographs of projects should be limited to no more than 10 pages, single sided.

Submittals shall consist of six copies of the required materials and may be mailed or hand delivered to Attention: Kay Johnson, Director of Facilities Development, King County Library

System, 960 Newport Way NW, Issaquah, WA 98027. The outside of the envelope must be marked for the project that is the focus of the submittal “**RFQ-Federal Way 320th Library Project**” or “**RFQ for Tukwila-Foster Library**”. Submittals must be received no later than **Thursday, August 12, 2010, at 4:00 p.m.** Based on the submitted qualifications, a list of finalists will be selected for interviews to be scheduled in September.

**Selection Process:** The submittals will be evaluated and a short list compiled for interviews. Submittals will be evaluated and screened by KCLS staff. Finalists will be interviewed by a committee including representatives of the King County Library System administration, KCLS Board and at least one person from each of the respective library communities. The work may be awarded to one firm or awarded to two separate teams.

The King County Library System reserves the right to reject any and all responses and to waive irregularities and informalities in this selection process.

**Questions** should be addressed to Kay Johnson, King County Library System, 960 Newport Way NW, Issaquah, WA 98027; email: [kayjohn@kcls.org](mailto:kayjohn@kcls.org) Phone number 425.369.3301, fax 425.369.3310. Changes or additional information for frequently asked questions will be on the kcls.org website under information for consultants: <http://www.kcls.org/buildings/rfq/>

Dates of publication in the Seattle Daily Journal of Commerce:

**July 14, 2010**

**July 21, 2010**

**July 28, 2010**